ProjectWise – S&B Creating PDF of Sheets

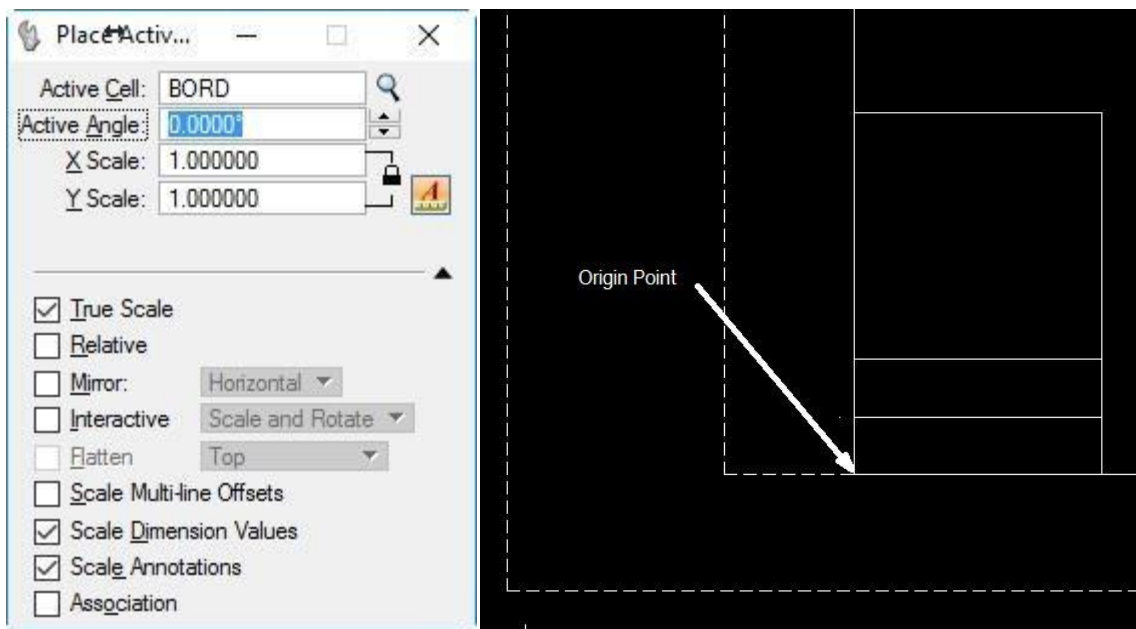Creating Renditions in ProjectWise for Current Drawings or Plan File Room

You must place a border on each of the sheets by placing the closed shape plot border as a cell. The border is what determines where the sheets are cut.

These fields **MUST** be filled out and correct on every file in Project Properties.

- VDOT District
- VDOT Structure/Bridge Plan Number (Document Properties)
  VDOT Drawing Sheet Number (Document Properties)

Open your Sheet in Microstation.

- To set the cell, select Place Active Cell and choose or key in BOARD and set the scale TO 1.00. (Located in Bdetails1.cel)
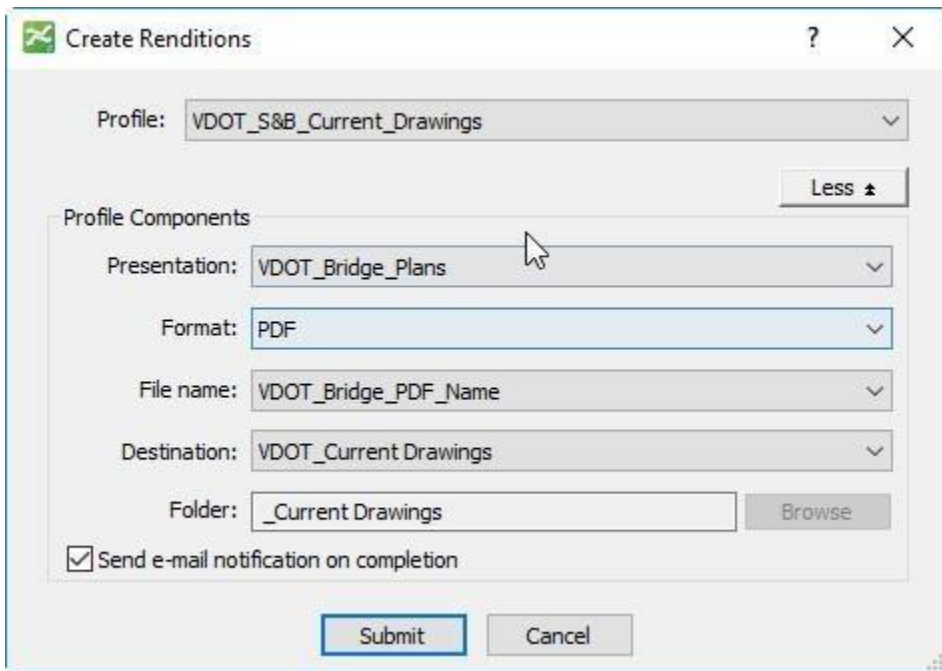

- Place the cell by snapping to the origin point. *It is set to offset to prevent cutting off the right edge*

- Check the file back in to ProjectWise.

In ProjectWise
- Right click on the file
- Select Create Renditions

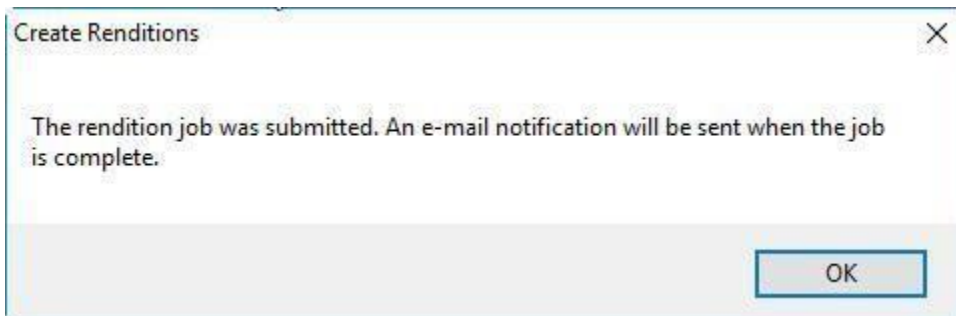   (For Plan File Room, skip to step 9)

- For Current Drawings, fill out the box as shown below and click Submit

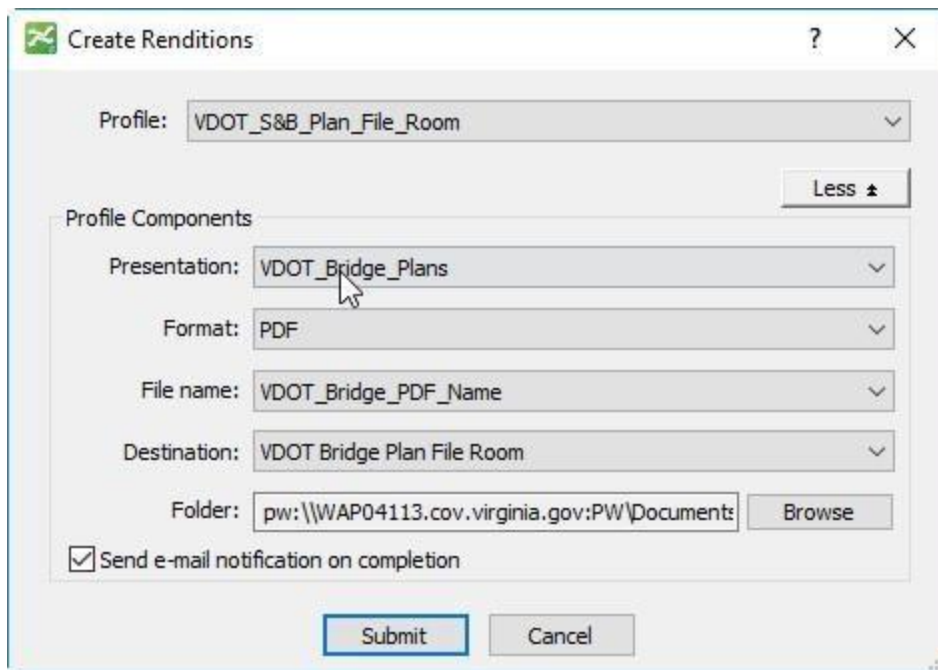- The following dialog will pop up and you can click OK

- You will receive an email like below when your files are ready. The links under Success History will take you to each file location in ProjectWise.

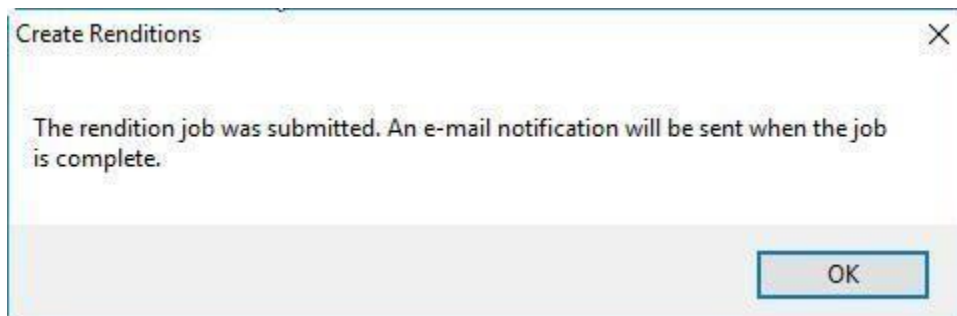| Summary for Job		Properties for Job	
Job Status	Job Execution Complete.	iCS Database	WDB03813\DEV01,55001;PW_DEV_ICS
Run Time	00:00:15	Created By	COV\Scott.Speight
Documents in Job	1	Last Started	2/9/2018 8:34:42 AM
Renditions Complete	1	Last Finished	2/9/2018 8:34:57 AM
Distributions Complete	1		

Success History for Job

Input Files	Output Files
b29774001.dgn	297-74_001.pdf

Time Zone: Eastern Standard Time [UTC Offset: -05:00:00]

- For Plan File Room, fill out the box as shown below and click Submit

- The following dialog will pop up and you can click OK

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- You will receive an email like below when your files are ready.
  The links under Success History will take you to each file location in ProjectWise.

Summary for Job		Properties for Job	
Job Status	Job Execution Complete.	iCS Database	WDB03813\DEV01,55001;PW_DEV_ICS
Run Time	00:00:42	Created By	COV\Scott.Speight
Documents in Job	1	Last Started	2/9/2018 8:34:03 AM
Renditions Complete	1	Last Finished	2/9/2018 8:34:45 AM
Distributions Complete	1		

Success History for Job	
Input Files	Output Files
b29774001.dgn	297-74_001.pdf

Time Zone: Eastern Standard Time [UTC Offset: -05:00:00]

- After the folder is created then email CADDSupport@vdot.virginia.gov to have the folder converted to a project.